

Departmental Operating Profit Statement

For the Period Ended: **31st December 2023**

Department: **Sales**

Description	Amount (USD)
Revenue	150,000
Less: Cost of Goods Sold	90,000
Gross Profit	60,000
Operating Expenses	
Employee Salaries	15,000
Rent & Utilities	5,000
Travel & Representation	2,500
Office Supplies	1,200
Total Operating Expenses	23,700
Operating Profit	36,300

Important Notes

- This statement reports the profitability of a specific department, not the entire organization.
- Amounts align with departmental ledgers and should be reconciled periodically.
- Non-operating items (like interest or taxes) are typically excluded from this statement.
- Consistency in expense allocation methods ensures accurate period-on-period comparison.
- Review regularly to identify trends and areas for potential operational improvement.