

PROFORMA DEBIT NOTE

Invoice No: PDN-2024-001

Date: 12 June 2024

From:

ABC Corporation Ltd.
123, Example Street
City, State, 456789
GSTIN: 22AAAAA0000A1Z5

To:

XYZ Enterprises
789, Sample Avenue
Town, State, 654321
GSTIN: 33BBBBB1111B2X6

Details

Reference No: INV-2024-059

PO No: PO-302-2024

Currency: INR

Due Date: 26 June 2024

Description of Charges

S.No.	Description	HSN/SAC	Qty	Rate	Amount
1	Service Charge Adjustment for Invoice INV-2024-059	998599	1	10,000.00	10,000.00
2	Penalty for Late Payment	999799	1	2,000.00	2,000.00

Subtotal 12,000.00

GST @ 18% 2,160.00

Total Payable 14,160.00

Bank Details

Bank Name: Axis Bank

Account Name: ABC Corporation Ltd.

Account No: 0123456789

IFSC: AXIS0000123

For ABC Corporation Ltd.

Authorised Signatory

Important Notes:

- This is a proforma debit note and is not a tax invoice.
- Issued for adjustment/record purposes only, not for direct payment/claim under taxation.
- Original invoice references, supporting details, and reasons for debit should be clearly mentioned.
- Recipient should refer to this note for reconciliation before making payment.
- No input tax credit can be availed on the basis of a proforma debit note.