

Proforma Credit Note Invoice

From:

ABC Corporation Ltd.
123 Finance Road
Cityname, State, 100100
GSTIN: 12AAAAA0000A1Z1
Contact: info@abccorp.com

To:

XYZ Pvt. Ltd.
456 Market Avenue
Townville, State, 202202
GSTIN: 22BBBBB0000B2Z2
Contact: accounts@xyz.com

Credit Note No: CN/2024/056

Date: 2024-06-30

Original Invoice No: INV/2024/1123

Invoice Date: 2024-06-15

#	Description	HSN/SAC	Qty	Unit Price	Amount
1	Product Return - Widget A	8471	5	₹1800.00	₹14,000.00
2	Service Correction - Maintenance	9987	1	₹1,500.00	₹1,500.00
					Subtotal ₹15,500.00
					CGST @9% ₹1495.00
					SGST @9% ₹1495.00
					Total Credit Note Value ₹16,490.00

Reason for Credit Note: Return of goods and service billing correction.

Remarks: Products returned by client and service charge corrected as per discussion.

Authorized Signatory:

Important Notes:

- This is a proforma credit note and not a valid tax invoice.
- Credit note adjusts the value of goods/services and applicable taxes.
- It should be linked to the original invoice referenced above.
- Final settlement and actual credit note may be subject to approval.
- Retain this document for your records and reconciliation.