

BOARD RESOLUTION FOR ANNUAL RETURNS COMPLIANCE

**Company Name:** ABC Private Limited  
**CIN:** U12345MH2020PTC123456  
**Registered Office:** 123, Business Avenue, City, State, PINCODE  
**Date of Meeting:** 20 June 2024  
**Venue:** Board Room, Registered Office

Resolution

"RESOLVED THAT pursuant to the provisions of the Companies Act, 2013, and the rules made thereunder, the Board hereby takes note of and approves the preparation and filing of the Annual Return for the Financial Year ended 31st March 2024, as required under Section 92 of the Companies Act, 2013.  
RESOLVED FURTHER THAT Mr. Ajay Kumar, Director, be and is hereby authorized to sign and file the Annual Return in Form MGT-7 with the Registrar of Companies and to do all such acts, deeds, and things as may be necessary for giving effect to this resolution."  
"RESOLVED FURTHER THAT a certified true copy of this resolution be provided to any concerned authority or person as may be required."

\_\_\_\_\_  
Chairman

\_\_\_\_\_  
Director

**Date:** 20 June 2024  
**Place:** Mumbai

Important Notes:

- This resolution must be passed at a duly convened meeting of the Board of Directors.
- Details such as company name, CIN, date, and authorized person should be customized as per actual records.
- The resolution should be recorded in the minutes book and signed by the Chairman and Directors present.
- Timely filing of the Annual Return is necessary to comply with Companies Act and avoid penalties.
- Certified true copy may be required for regulatory filings or as requested by authorities.