

# Annual Returns Compliance Certificate

To,  
The Directors,  
ABC Private Limited  
\_\_\_\_\_  
Registered Office Address  
\_\_\_\_\_

Date: \_\_\_\_\_

## Subject: Compliance Certificate for Annual Return

I have examined the registers, records, books and papers of **ABC Private Limited**, having CIN \_\_\_\_\_, as required to be maintained under the Companies Act, 2013 (the Act) and the rules made thereunder, for the financial year ended on \_\_\_\_\_. In my/our opinion and to the best of my/our information and according to the examinations carried out by me/us, the company has complied with the provisions of the Act and rules made thereunder in respect of:

Company Name: \_\_\_\_\_  
Corporate Identification Number (CIN): \_\_\_\_\_  
Financial Year Ended: \_\_\_\_\_  
Registered Office Address: \_\_\_\_\_

I/We further certify that the Annual Return as required under Section 92 of the Act read with the Companies (Management and Administration) Rules, 2014, has been duly prepared and filed with the Registrar of Companies within the prescribed time period.

## Declaration:

I/We have obtained all the information and explanations which to the best of my/our knowledge and belief were necessary for the purpose of this certification.

In my/our opinion, proper books of accounts, records, and returns required under the Act and rules made thereunder have been maintained.

\_\_\_\_\_  
Name & Designation  
(Company Secretary/Practicing Professional)

\_\_\_\_\_  
Membership No.: \_\_\_\_\_  
Date: \_\_\_\_\_  
Place: \_\_\_\_\_

## Important Notes:

- This certificate must be issued by a qualified Company Secretary or practicing professional as per applicable law.
- Ensure all statutory registers and records are updated before preparation of this certificate.
- The certificate should accompany the annual return while filing with the Registrar of Companies.
- Incomplete or false information may attract penalties under the Companies Act.
- Keep this certificate as part of the company's compliance records.

