

# Regulatory Compliance Tracking Template

#	Compliance Requirement	Regulation / Standard	Responsible Person	Status	Due Date	Evidence / Documentation	Notes
1	Annual Data Privacy Assessment	GDPR	Jane Doe	In Progress	2024-09-30	Assessment Report	Initial draft under review
2	Financial Reporting Submission	SOX	John Smith	Completed	2024-04-15	Signed Reports	
3	Environmental Impact Statement	EPA	Susan Lee	Pending	2024-12-01	Documentation TBD	Awaiting new regulatory update
4	Cybersecurity Self-Assessment	NIST SP 800-53	Michael Brown	In Progress	2024-08-20	Checklist	Last updated May 2024

## Important Notes:

- This template should be regularly updated to reflect changes in regulations and compliance status.
- Clear documentation and evidence are critical for future audits and reviews.
- Assign responsible persons and monitor due dates to avoid lapses in compliance.
- Maintain thorough notes for each requirement to track challenges or pending actions.
- Customize the table to suit specific regulatory environments or organizational needs.