

# Vendor Compliance Declaration Letter

Date: \_\_\_\_\_

To:

[Company Name]

[Company Address]

[City, State ZIP]

Subject: **Declaration of Compliance**

Dear Sir/Madam,

We, **[Vendor Company Name]**, with registered address at **[Vendor Address]**, hereby confirm and declare that as a vendor/supplier of **[Company Name]**, we comply with all applicable laws, regulations, and policies, including but not limited to:

- Health, safety, and environmental regulations
- Labor, employment, and anti-discrimination laws
- Anti-bribery, anti-corruption, and ethical business conduct standards
- Product quality, safety, and standard requirements
- Any other relevant regulatory or contractual obligations

We further confirm that we have put in place adequate processes and controls to ensure ongoing compliance and will promptly inform **[Company Name]** of any material breach or significant change in status related to the above requirements.

This declaration is made truthfully, on behalf of our organization, and may be relied upon as evidence of our compliance status for engagement as your approved vendor.

Sincerely,

\_\_\_\_\_  
Authorized Signatory

[Name]

[Position/Title]

[Vendor Company Name]

Date: \_\_\_\_\_

## Important Notes:

- This document is often required as part of vendor onboarding or periodic supplier audits.
- Always ensure the information is accurate and kept up to date.
- Review specific compliance requirements of the contracting company before signing.
- Incomplete or inaccurate declarations may result in delays or disqualification.