

Advance Payment Invoice

Invoice No: API-2024-001
Date: 2024-06-21

Company Name Ltd.

123 Main Street,
City, Country ZIP
Phone: +1 234 567 8901
Email: info@company.com

Bill To

Client Name

Client Company
456 Client Ave,
Another City, Country
Email: client@domain.com

Project / Reference

Project ABC
Reference: PO-7890

Description	Amount
Advance payment towards Project ABC (30% of total project cost)	\$3,000.00
Subtotal	\$3,000.00
Tax (0%)	\$0.00
Total Due	\$3,000.00

Bank Details

Bank Name: Global Bank
Account Name: Company Name Ltd.
Account No: 1234567890
SWIFT/BIC: GLBANKXX

- This invoice is for advance payment and does not represent delivery of goods/services.
- Advance payment is typically non-refundable unless specified otherwise in contract.
- Please reference the invoice number when making payment.
- A final invoice will be issued upon completion of the project/contract.
- Contact us immediately for any queries regarding this invoice.