

# Advance Payment Invoice

## GST Compliant (Sample Format)

### Supplier Details

Name: ABC Pvt. Ltd.  
Address: 123, Sample Business Park, City, State - 123456  
GSTIN: 22AAAAA0000A1Z5  
Contact: +91 98765 43210

### Invoice Details

Invoice No.: API/2024/045  
Date: 10-Jun-2024  
Place of Supply: Maharashtra  
State Code: 27  
Reverse Charge: No

### Recipient (Billed To)

Name: XYZ Enterprises  
Address: 9, Client Road, Business Area, Mumbai, Maharashtra - 400001  
GSTIN: 27BBBBB1111B2Z6  
Contact: +91 91234 56789

#	Description	HSN/SAC	Advance Amount	Taxable Value	CGST (%)	CGST (₹)	SGST (%)	SGST (₹)	IGST (%)	IGST (₹)	Total (₹)
1	Advance against supply of goods	998599	50,000.00	50,000.00	9%	4,500.00	9%	4,500.00	0%	0.00	59,000.00

### Total Advance Amount (in words):

Fifty Nine Thousand Rupees Only

Sub Total	₹ 50,000.00
Add: CGST @9%	₹ 4,500.00
Add: SGST @9%	₹ 4,500.00
<b>Gross Total</b>	<b>₹ 59,000.00</b>

### Bank Details for Advance Payment

Account Name: ABC Pvt. Ltd.  
Bank: XYZ Bank  
A/C No.: 1234567890  
IFSC: XYZB0000123

### Declaration:

We hereby declare that the above mentioned information is true and correct to the best of our knowledge. GST charged as per applicable rules on receipt of advance.

### Authorized Signatory

(Signature & Stamp)

### Important Notes:

- This invoice is issued for advance payment received/ to be received before supply of goods/services.
- GST is to be paid on receipt of advance as per applicable supply rules.
- Final invoice to be issued at the time of supply, adjusting this advance and tax already paid.
- Please refer GST Act & notifications for detailed compliance requirements.
- This format is for reference; consult with tax professional for applicability to your business.