

# Directorâ€™s Compliance Affidavit for Board Meetings

(Pursuant to applicable provisions of the Companies Act)

I, [Name of Director], son/daughter of [Father's/Mother's Name] residing at [Address], holding Director Identification Number (DIN):[DIN], and serving as Director on the Board of [Company Name] (CIN: [Company Identification Number]), do hereby solemnly affirm and state as follows:

- I have ensured due compliance with the provisions relating to the conduct of Board Meetings under the Companies Act, [Year] and relevant rules.
- All Board Meetings during the financial year [Year-Year] were convened with proper notice, agenda, and quorum as required by law.
- I have attended at least the minimum number of Board Meetings as stipulated under the Act during the aforementioned period.
- To the best of my knowledge and belief, the proceedings, records, and minutes of every Board Meeting have been properly maintained and are true and accurate.
- I am not aware of any non-compliance or violation in respect of convening, conducting, or recording the Board Meetings of the Company for the said period.

I make this declaration in good faith and solely for submitting it to relevant authorities/records in compliance with the statutory requirements.

Place: \_\_\_\_\_

Date: \_\_\_\_\_

[Name of Director]

Director

DIN: [DIN]

## Important Notes:

- This affidavit is to be signed by the concerned Director and submitted to the company/authorities as per compliance requirements.
- Ensure all details (name, DIN, company details) are filled accurately.
- Check for any specific requirements as per the companyâ€™s articles or relevant legislation.
- Furnishing false information in this affidavit can attract penalties under the Companies Act.