

# Compliance Statement for Board Meeting Attendance

I, \_\_\_\_\_, in my capacity as a member of the Board of Directors of \_\_\_\_\_, hereby confirm that I have attended the board meeting(s) held on \_\_\_\_\_ in full compliance with the requirements set forth in the applicable Company policies and relevant legal regulations.

I have reviewed all the agenda materials provided prior to the meeting, participated actively in the discussions, and registered my presence in accordance with the prescribed attendance procedures.

To the best of my knowledge and belief, my attendance and participation in the aforesaid meeting(s) has been in accordance with the principles of good corporate governance and the applicable provisions of the Companies Act and/or other relevant guidelines.

Date: \_\_\_\_\_

Name: \_\_\_\_\_

\_\_\_\_\_  
Signature

## Important Notes:

- This document should be duly filled, signed and maintained as official record by the company secretary or designated compliance officer.
- Compliance statements may be periodically reviewed by auditors or regulatory authorities.
- Accurate and truthful information must be provided; any false statement may result in disciplinary or legal consequence.
- Templates should be updated to reflect any change in law or company policy.