

Witness Statement Collection Format

Date:

Witness Name:

Contact Details:

Address:

Date of Incident:

Location of Incident:

Witness Statement (in own words):

Witness Signature:

Date Signed:

Important Notes:

- Statements should be written in the witness's own words.
- Ensure all personal and incident details are accurately recorded.
- Review the statement with the witness for accuracy before signing.
- Maintain confidentiality and handle statements securely.
- This document may be used as legal evidence.