Timeline of Events Report

Report Title: Security Incident Timeline

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Summary: This report outlines the chronological timeline of events related to the security incident that occurred on 2024-06-24.

Timeline of Events

Time	Description	Person(s) Involved	Action Taken
08:15	Unusual network activity detected	IT Support	Initial investigation started
08:40	Unauthorized login attempt recorded	Security Team	Account locked; logs reviewed
09:10	Phishing email identified by user	Emily Smith	Email quarantine; user notified
09:45	Confirmed breach source traced	IT Manager	Firewall rules updated

Conclusion

The above timeline highlights key events and actions taken during the incident. Steps for future prevention are under assessment and will be shared in a follow-up report.

Important Notes:

- Ensure all times are recorded with accuracy and consistency.
- Describe events objectively and include relevant details.
- List the persons involved and their respective roles/action steps.
- This document should be concise, factual, and free of personal bias.
- Timelines support transparency and post-event analysis.