

Supplier Qualification Compliance Approval Document

Document Information

Document Number	SQC-2024-015	Date	2024-06-16
Prepared By	John Smith	Department	Procurement

Supplier Details

Supplier Name	ABC Manufacturing Corp.
Contact Person	Jane Doe
Address	123 Greenway Business Park, Cityville, 12345
Email / Phone	contact@abcmfg.com / +123 456 7890
Supplier Code	SUP-0784

Qualification & Compliance Checklist

Criteria	Compliant	Remarks
Valid Business License	Yes	License valid till Dec 2026
ISO 9001 Certificate	Yes	Certificate #: QMS-2023-01
Financial Statement Reviewed	Yes	FY 2023 Audited
Environmental Policy	No	Pending Submission
Past Client References	Yes	Reviewed and Verified

Approval Section

Position	Name	Signature	Date
Procurement Manager	Michael Lee		
Quality Assurance	Angela Watts		
Finance Department	Samuel Green		
Management Representative	Nina Kim		

Important Notes

- Ensure all required documents from the supplier are verified and attached.
- Non-compliant items should be monitored and corrective actions requested before approval.
- This document must be reviewed and approved by all designated departments.

- Maintain this document as part of the supplier's qualification record for audit purposes.
- Review and update supplier qualification at regular intervals or upon policy changes.