

Quality Assurance Compliance Approval Document

Document Information

Document Title:	Product Batch Release Compliance Approval
Document Number:	QA-COM-0234
Version:	1.2
Date:	2024-06-20
Department:	Quality Assurance

Product/Batch Details

Product Name:	Example Product X
Batch Number:	202406A
Production Date:	2024-06-15
Expiry Date:	2026-06-15
Quantity:	1000 Units

Compliance Checklist

Requirement	Status	Remarks
GMP Standards Met	Yes	
Batch Records Reviewed	Yes	Complete
Deviation Investigated	N/A	No deviations reported
Test Results Approved	Yes	
Labels/Packaging Checked	Yes	

Approval Statement

Based on the review of the batch records, analytical results, and compliance checks, the above batch is approved for release. All activities have been performed according to relevant regulatory and company standards.

Name/Signature
Date:
Quality Assurance

Name/Signature
Date:
Quality Control

Name/Signature

Date:

Production Manager

Important Notes

- This document must be retained as part of batch documentation for compliance and audit purposes.
- All entries must be legible, accurate, and verified by authorized personnel.
- Any deviations and corrective actions should be clearly documented and approved.
- The approval of this document is mandatory before any product batch is released.
- Periodical revision of the format is recommended to incorporate regulatory updates.