

Project Timeline & Milestones

- Project Kickoff **Jan 3, 2024** Initial team meeting, project scope and objective alignment.
- Requirements Gathering **Jan 8 - Jan 15, 2024** Stakeholder interviews and requirements documentation.
- Design Phase **Jan 20 - Feb 7, 2024** Wireframes, UI/UX drafts, and design approvals.
- Development Sprint 1 **Feb 10 - Mar 8, 2024** Core module development and initial integrations.
- Testing & QA **Mar 10 - Mar 24, 2024** System tests, bug fixes, and performance enhancements.
- Project Launch **March 30, 2024** Final deployment and project handover to stakeholders.

Important Notes

- Timeline and milestones charts provide a clear view of project phases and critical deliverables.
- Ensure dates and descriptions are reviewed and updated regularly for accuracy.
- Use minimalist formatting for clarity and ease of comprehension.
- Completion status can be marked visually for progress tracking.
- Always align milestones with key project objectives and team responsibilities.