

# Data Exposure Impact Assessment Form

## Section 1: General Information

Assessment Date

Assessor Name & Position

Department/Unit

## Section 2: Data Exposure Details

Incident Description

Date of Exposure

Type of Data Exposed

e.g., Personal, Financial, Health

Estimated Volume of Data Affected

Number of records/users

How was the exposure detected?

## Section 3: Impact Assessment

**Who is affected?**

e.g., Employees, Customers, Partners

**Potential Impact**

Describe possible consequences, e.g., financial loss, reputational damage, regulatory fines

**Risk Level**

Select risk level



## **Section 4: Remediation & Follow-up**

**Immediate Actions Taken****Measures for Future Prevention****Were affected parties notified?**

Select



## **Section 5: Approval & Review**

**Reviewed by (Name & Position)****Review Date****Important Notes:**

- This form documents the assessment and impact of data exposure incidents.
- Provide as much detail as possible for accuracy and compliance.
- Ensure the security of this form as it may contain sensitive information.
- Regular reviews of data handling processes can help prevent future incidents.

- This form may be required for regulatory or legal reporting.