

Compliance Breach Evidence Attachment List

Compliance Case Reference: [2024-COMP-0142]

Reported By: [Jane Doe]

Date of Breach Report: [2024-06-05]

Evidence Attachment Summary

#	Attachment Name/Type	Description	Date Collected	Confidentiality Level
1	Email Correspondence (PDF)	Copy of email thread confirming unauthorized data access.	2024-06-03	High
2	System Log File	Exported logs from ERP system showing access activity.	2024-06-04	Medium
3	Photograph	Photo evidence of unlocked workstation in restricted area.	2024-06-04	Low
4	Interview Notes	Notes from in-person meeting with involved employee.	2024-06-05	Medium

Important Notes:

- All attachments must be securely stored and access controlled according to company policy.
- Ensure that confidentiality levels are correctly assigned and handled accordingly.
- Do not distribute or share any evidence attachments outside authorized personnel.
- Retention and disposal of attachments must comply with applicable legal and regulatory requirements.