

Employee Training Compliance Questionnaire

Employee Information

Name:

Position/Title:

Department:

Date:

Training Compliance Checklist

Have you completed all required compliance training modules? (e.g., Code of Conduct, Safety, Data Privacy)

If "No", please list the incomplete modules and explain:

Are you aware of how to access future training materials and updates?

Do you feel the training provided sufficient knowledge to perform your role in compliance with company policies?

If you answered "No" or "Partially", please provide feedback or clarify your needs:

Declaration

I declare that the above information is accurate and complete to the best of my knowledge:

Employee
Signature:

Date:

Important Notes:

- This questionnaire helps verify your completion and understanding of mandatory training.
- All information provided must be accurate and will be treated confidentially.
- Incomplete compliance may affect your ability to perform certain job functions.
- Keep a copy of this document for your records and submit the completed form as instructed.
- Contact HR or your supervisor for clarification or additional training resources.