

COMPANY SECRETARY'S COMPLIANCE CERTIFICATION

As per [Applicable Law/Rules]

Details of the Company

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|----------------------|---|
| Company Name | : Sample Private Limited |
| CIN | : U12345MH2020PTC012345 |
| Registered Office | : 123, Business Avenue, Mumbai, Maharashtra, 400001 |
| Financial Year Ended | : 31st March 2024 |

Compliance Certificate

I have examined the registers, records, books and papers of **Sample Private Limited** as required to be maintained under the Companies Act, [Relevant Year/Section], and the rules made thereunder for the financial year ended 31st March 2024. In my opinion and to the best of my information and according to the examinations carried out by me and explanations furnished to me by the Company, its officers and agents, I certify that the Company has complied with the provisions of the Companies Act and the rules made thereunder as applicable to the Company during the aforesaid financial year.

Compliance Details

- All statutory registers required under the Act have been properly maintained.
- The Company has filed all necessary returns and documents with the Registrar of Companies within the prescribed time.
- Meetings of Board of Directors and shareholders were duly convened and conducted as per statutory requirements.
- The Company has duly complied with all applicable secretarial standards.
- No prosecution or legal action is pending against the Company as on date of this certificate.

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|-------------------|--|
| Place | : Mumbai |
| Date | : 15th April 2024 |
| For | : [Name of Practicing Company Secretary] |
| Company Secretary | : [CS Name] |
| CP No. | : [CP Number] |
| Membership No. | : [Membership Number] |

Important Notes:

- This certificate should be issued only by a qualified Company Secretary in practice.
- Ensure proper verification of records and registers before issuance.
- The format may be modified as per latest statutory requirements.
- Documents relied upon for issuing the certificate should be appropriately documented.
- Any non-compliance, if observed, should be separately highlighted.