

Legal Compliance Register Report

Organization:

ABC Corporation Ltd.

Prepared By:

John Doe

Department:

Compliance & Legal

Date:

2024-06-10

Reporting Period:

Q2 2024

Register of Applicable Laws and Regulations

#	Compliance Requirement / Name of Law	Governing Authority	Applicability	Obligation / Requirement	Responsible Person	Status	Remarks / Evidence	Last Reviewed
1	Companies Act, 2013	Ministry of Corporate Affairs	Company wide	Annual filings of statutory documents	Legal Officer	Compliant	Form AOC-4 filed on 2024-05-15	2024-05-20
2	Environmental Protection Act, 1986	Ministry of Environment	Manufacturing Units	Quarterly waste disposal reports	Environment Manager	Pending	Awaiting Q2 report submission	2024-06-08
3	Payment of Wages Act, 1936	Labour Department	All employees	On-time salary disbursement	HR Manager	Compliant	Payroll processed on time for June 2024	2024-06-05

Summary of Non-Conformances & Actions

#	Non-Conformance	Implication	Corrective Action	Status	Target Completion
1	Delay in environmental report submission	Risk of penalty from authority	Remind department head; escalate if not received by next week	Ongoing	2024-06-20

Important Notes

- This register should be reviewed and updated regularly by responsible personnel.
- Document all evidence and retain records for future audits.
- Immediate action should be taken for any pending or non-compliant items.
- Amend the register promptly to reflect new or amended regulations.
- Management review and sign-off is recommended for accountability.