

Pro Forma Invoice

From

Jane Freelance
123 Independent Lane
City, Country, ZIP
Email: jane@email.com
Phone: +123 456 7890

To

Client Company
456 Client Road
Client City, Country, ZIP
Email: client@email.com
Phone: +987 654 3210

Pro Forma Invoice No:	PF-2024-001
Date:	2024-06-15
Due Date:	2024-06-30
Reference/Project:	Website Development

Description	Hours	Rate	Amount
Initial Consultation	2	\$50	\$100
UI/UX Design Mockups	8	\$50	\$400
Frontend Development	15	\$50	\$750
Subtotal			\$1,250
Tax (10%)			\$125
Total			\$1,375

Payment Details:
Bank: Independent Bank
Account Name: Jane Freelance
IBAN: AA00 1234 5678 9012 3456 78
SWIFT: IND12345

Important Notes:

- This Pro Forma Invoice is for quotation purposes and is not a final invoice.
- Work commences upon client approval and, if required, deposit payment.
- Details and amounts may be adjusted according to final agreement and actual work performed.
- Pro Forma Invoices do not serve as legal proof of supply or tax documentation.
- Please contact for any clarifications or adjustments before confirming the agreement.