

# Jane Doe Freelance Design

123 Freelancer Road  
Your City, State ZIP  
jane@email.com  
+1 (555) 123-4567

## INVOICE

Bill To:

John Smith  
Acme Corporation  
456 Client Ave  
Client City, State ZIP

Date: June 6, 2024  
Invoice #: 2024-025  
Due Date: June 20, 2024

Description	Hours	Rate	Amount
Logo design concepts	8	\$50.00	\$400.00
Branding guidelines	5	\$50.00	\$250.00
Consultation meeting	2	\$50.00	\$100.00

Subtotal \$750.00  
Tax (0%) \$0.00  
**Total Due \$750.00**

Important Notes:

- Please make payment within 14 days of the invoice date.
- Be sure to review the hours and work descriptions for accuracy.
- Contact the freelancer immediately if you have questions or concerns about this invoice.
- Retain this document for your financial records and tax purposes.