

Jane Doe Freelance Design

123 Freelancer Road

Your City, State ZIP

jane@email.com

+1 (555) 123-4567

INVOICE

Bill To:

John Smith

Acme Corporation

456 Client Ave

Client City, State ZIP

Date: June 6, 2024

Invoice #: 2024-025

Due Date: June 20, 2024

Description	Hours	Rate	Amount
Logo design concepts	8	\$50.00	\$400.00
Branding guidelines	5	\$50.00	\$250.00
Consultation meeting	2	\$50.00	\$100.00

Subtotal	\$750.00
Tax (0%)	\$0.00
Total Due	\$750.00

Important Notes:

- Please make payment within 14 days of the invoice date.
- Be sure to review the hours and work descriptions for accuracy.
- Contact the freelancer immediately if you have questions or concerns about this invoice.
- Retain this document for your financial records and tax purposes.