

Freelancer:

Jane Smith
456 Creative Blvd.
Metropolis, XY 56789
Email: jane.smith@email.com
Phone: (123) 456-7890

Bill To:

Acme Corp.
123 Business Ave., Suite 200
Innovation City, AB 12345

Advance Payment Invoice

Invoice Number: AP-0007
Date of Issue: 2024-06-30
Project/Service: Website Redesign
Payment Due: 2024-07-07

Description	Quantity	Unit Price	Line Total
Advance payment for website redesign (50% up front)	1	\$2,500.00	\$2,500.00

Subtotal	\$2,500.00
Tax (0%)	\$0.00
Total Due	\$2,500.00

Payment Instructions:

Please transfer the advance to:
Bank: ABC Bank
Account Name: Jane Smith
Account Number: 1234567890
Routing Number: 987654321

Important Notes:

- This invoice is for advance payment only; work will commence upon receipt of the amount.
- The advance is non-refundable once the project has started, as agreed in the contract.
- A separate final invoice will be issued upon project completion for the remaining balance.
- Always reference the invoice number when making payment.
- Contact your freelancer immediately if you notice any errors in this invoice.