

# Third-Party Relationships Anti-Bribery Policy

## 1. Purpose

The purpose of this document is to establish clear guidelines regarding third-party relationships in the context of our company's Anti-Bribery Policy.

## 2. Scope

This document applies to all employees, contractors, and directors of [Company Name], and to all third parties acting on behalf of the company, including agents, consultants, suppliers, distributors, and business intermediaries.

## 3. Policy Requirements

- **Due Diligence:** Prior to entering any relationship, a risk-based due diligence review must be conducted to identify potential bribery risks.
- **Written Agreements:** All third-party relationships must be governed by a written contract explicitly committing the third party to comply with all applicable anti-bribery and anti-corruption laws.
- **Ongoing Monitoring:** Each relationship shall be monitored regularly for compliance with this policy and to identify any red flags.
- **Training & Awareness:** Where appropriate, third parties should be informed about the anti-bribery policy and required to complete relevant training.
- **Record-Keeping:** All documents related to third-party due diligence and contracts must be securely stored and readily available for inspection.

## 4. Reporting & Compliance

Any suspected violations of this policy by a third party must be reported immediately to the Compliance Officer. The company reserves the right to terminate relationships with third parties found to be in breach of this policy.

## 5. Important Notes

- This document should be reviewed periodically and updated as needed.
- All third-party engagements must have documented approval from authorized personnel.
- Non-compliance with this policy may result in disciplinary action or termination of business relationships.
- Maintain transparency and proper documentation for all third-party interactions.