

Consulting Invoice

Invoice #: INV-2024-015

Date: 2024-06-10

Due Date: 2024-06-30

Consultant:

Jane Smith Consulting Ltd.
123 Main Street
Cityville, ST 12345
Email: jane@consulting.com
Phone: (123) 456-7890

Billed To:

ACME Corporation
456 Industry Road
Suite 300
Metro City, ST 54321

Payment Method:

Bank Transfer
Account: Jane Smith Consulting Ltd.
IBAN: XX1234567890

Date	Description	Hours	Hourly Rate	Amount
2024-05-20	Project kickoff meeting	2	\$150.00	\$300.00
2024-05-22	Consultation & strategy planning	4	\$150.00	\$600.00
2024-05-24	Analysis & report writing	3.5	\$150.00	\$525.00
Total Due				\$1,425.00

Important Notes:

- This invoice is based on hourly consulting services rendered as detailed above.
- Ensure timely payment by the indicated due date to avoid service interruptions or late fees.
- Contact your consultant immediately if discrepancies are noticed in billed hours or descriptions.
- Retain a copy of this invoice for your financial records and future reference.