

Risk Universe Identification: Internal Audit Risk Assessment Template

Document Information

Department/Unit	Finance
Assessment Period	FY 2024
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Risk Universe Matrix

Risk Category	Risk Description	Likelihood (1-5)	Impact (1-5)	Risk Score	Current Controls	Residual Risk
Financial Reporting	Inaccurate financial statements due to errors or fraud	3	5	15	Monthly reconciliations, management review	Medium
Compliance	Non-compliance with tax regulations	2	4	8	Tax compliance checklist	Low
Operational	Inefficient procurement processes	4	3	12	Standard operating procedures	Medium
IT & Cybersecurity	Unauthorized access to financial systems	2	5	10	User access controls, regular audits	Low
Reputational	Negative media coverage affecting stakeholder trust	1	5	5	PR strategy, crisis management plan	Low

Key Risk Prioritization

Risk	Priority (High/Med/Low)	Audit Coverage
Inaccurate financial statements	High	Planned for CY 2024
Non-compliance with tax regulations	Medium	Annual Audit
Inefficient procurement processes	Medium	Planned for Q3

Important Notes

- This document provides a structured approach for identifying and assessing key risks relevant to internal audit planning.
- Risk scores are determined by multiplying likelihood and impact, enabling prioritization of audit efforts.
- Residual risks should be reviewed regularly to ensure control effectiveness and relevance.
- Stakeholder input and management review are essential to validate risk universe completeness and accuracy.
- This template should be updated at least annually, or whenever significant organizational changes occur.