

INVOICE

From: Your Company Name
Address Line 1
Address Line 2
Email: contact@yourcompany.com
To: Client Name
Client Company
Client Address Line 1
Email: client@email.com
Invoice #: 2024-001
Date: 2024-06-10
Project: Website Redesign

Project Summary

Redesign and development of the client’s company website, including planning, design mockups, front-end and back-end implementation, and quality assurance.

Service Breakdown

Description	Qty / Hrs	Unit Cost	Amount
Project Planning & Coordination	1	\$800	\$800
UI/UX Design	1	\$1,500	\$1,500
Web Development	1	\$3,200	\$3,200
Quality Assurance & Testing	1	\$500	\$500
Subtotal			\$6,000
Tax (10%)			\$600
Total Due			\$6,600

Payment Terms: Payment is due within 30 days of invoice date. Payment can be made via bank transfer to the account details provided below.

Bank Details:
Account Name: Your Company Name
Account Number: 1234567890
Bank: XYZ Bank
SWIFT/BIC: XYZBIC123

Important Notes

- This invoice is based on the agreed project scope and deliverables.
 - Any additional services or changes to the project may result in a revised estimate and invoice.
 - Keep a copy of this invoice for your records.
 - If you have queries regarding this invoice, please reach out within 7 days of receipt.
 - Late payments may be subject to interest as per contract terms.
- Thank you for your business!