

ABC Consulting & Solutions

Detailed Client Services Bill

Date Issued: 2024-06-20

Bill No: 2024-0621-001

Bill To:

Acme Corporation
789 Main Avenue
Springfield, State, 55500
Contact: John Doe
Email: johndoe@acme.com

From:

ABC Consulting & Solutions
123 Business Street
Metropolis, State, 12345
Phone: +1 (123) 456-7890
Email: billing@abcconsult.com

#	Description of Service	Date	Hours	Rate	Amount
1	Business Strategy Consultation	2024-06-10	3	\$150.00/hr	\$450.00
2	Market Research & Analysis	2024-06-13	4	\$120.00/hr	\$480.00
3	Process Improvement Workshop	2024-06-16	2	\$130.00/hr	\$260.00
4	Email Support & Follow-up	2024-06-18	1	\$100.00/hr	\$100.00
					Subtotal \$1,290.00

Subtotal:	\$1,290.00
Sales Tax (5%):	\$64.50
Total Amount Due:	\$1,354.50
Due Date:	2024-07-05

Important Notes:

- This bill provides a detailed breakdown of services rendered, time spent, rates, and associated charges.
- Please verify all details and report discrepancies within 7 days of receipt.
- Payments are due by the mentioned due date to avoid late fees.
- Contact us for any questions or clarifications regarding this bill.