

Risk Assessment Review and Approval Sign-off

Project / Activity Details

Project Name:	_____
Date of Assessment:	_____
Prepared by:	_____
Reviewed by:	_____
Department / Team:	_____

Risk Summary

Description of Risk(s)	Potential Impact	Likelihood	Mitigation Measures

Review & Approval Sign-off

Assessor Signature Name: _____ Date: _____	Reviewer Signature Name: _____ Date: _____	Approver Signature Name: _____ Date: _____
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Important Notes

- This document must be completed and reviewed prior to initiating any new project or activity with potential risks.
- All relevant hazards, impacts, and mitigation strategies should be clearly identified and documented.
- Signatures indicate acceptance of responsibility and understanding of all assessed risks and controls.
- Keep this document on file for future audits and compliance checks.
- Review and update this assessment periodically or when project circumstances change.