

Proforma Invoice

For Goods Purchase

Seller: ABC Supplies Ltd.
123 Industrial Park,
Business City, Country
Phone: +123 456 7890
Email: sales@abcsupplies.com

Invoice No: PI-2024-078
Date: 2024-07-10
Due Date: 2024-08-10

Buyer: XYZ Trading Co.
402 Commerce Street,
Market Town, Country
Phone: +987 654 3210
Email: purchases@xyztrading.com

No.	Description of Goods	Quantity	Unit Price	Total
1	Widget A	100	\$25.00	\$2,500.00
2	Gadget B	50	\$40.00	\$2,000.00
3	Connector C	200	\$5.00	\$1,000.00
Subtotal				\$5,500.00
VAT (10%)				\$550.00
Grand Total				\$6,050.00

Payment Terms: 50% advance, 50% upon delivery

Delivery Terms: FOB Port City

Bank Details: Bank of Commerce, Account No. 1122334455, SWIFT: BCOMM123

Date: 2024-07-10

Authorized Signature
Important Notes:

- This Proforma Invoice is a preliminary document and not an official tax invoice.
- Proforma Invoices are typically issued before goods are supplied and payment is made.
- No goods or services will be dispatched until the advance payment is received.
- Please verify all details before making payment; contact the seller for clarifications.
- This document does not constitute legal evidence of a sale or obligation to supply.