

Fuel Purchase Details

Date	Fuel Type	Quantity (Liters)	Rate per Liter	Total Cost	Vehicle No.	Supplier	Invoice No.
2024-06-18	Diesel	120	₹90.00	₹10,800.00	AB12CD3456	XYZ Fuel Station	INV-2387
2024-06-19	Petrol	60	₹98.50	₹5,910.00	EF34GH7890	ABC Petro Pump	INV-2392
2024-06-20	Diesel	55	₹91.20	₹5,016.00	IJ56KL1234	Fuel Express	INV-2407

- Ensure all entries are supported by authentic invoice/bill from the supplier.
- Vehicle number and supplier details must be recorded accurately for verification purposes.
- Update rates and quantities to reflect actual transactions for transparent record-keeping.
- The document serves as a basis for expense audits and fuel consumption analysis.
- Retain all original invoices as supporting documents attached to this record.