

Student Tuition Reimbursement Statement

Student Name:	Jane Doe
Student ID:	20230657
Department:	Business Administration
Semester/Term:	Spring 2024
Date of Submission:	2024-06-12

Tuition & Fee Details

Description	Amount (USD)
Tuition Fee	3,000.00
Library Fee	120.00
Lab Fee	150.00
Sports Fee	80.00
Total Amount Paid	3,350.00
Amount Approved for Reimbursement	3,000.00

Bank Details for Reimbursement

Bank Name:	ABC National Bank
Account Name:	Jane Doe
Account Number:	XXXX-XXXX-1234
IFSC/SWIFT Code:	ABCD0123456

Declaration

I hereby declare that the above information is accurate to the best of my knowledge and that the claimed reimbursement is as per institutional policies.

(Student Signature)

(Date)

Important Notes

- Attach original payment receipts and proof of enrollment with this statement.
- Submit the statement within the stipulated timeframe as per policy.
- Incomplete forms or missing documents may result in delayed processing.
- Reimbursement is subject to approval by the institution's finance office.
- Keep a copy of this statement for your personal records.