

JPEG File Resolution Standards for Invoice Formats

Overview

This document outlines the recommended resolution standards and technical specifications for JPEG files used in digital invoice formats. Adhering to these guidelines ensures readability, consistency, and compatibility across various platforms and devices.

Recommended Resolution

- **Standard Resolution:** 300 DPI (dots per inch) for print-ready invoices.
- **Minimum Resolution:** 150 DPI for on-screen viewing only.
- **Image Dimensions:** Should accommodate standard paper sizes (A4: 2480×3508 pixels at 300 DPI).

File Specifications

- **Format:** JPEG (.jpg, .jpeg)
- **Compression:** High or maximum quality (80–100%), to balance quality and file size.
- **Color Mode:** RGB for digital use, CMYK for print.
- **File Size:** Preferably under 2 MB per invoice.
- **Orientation:** Portrait or landscape as per invoice template design.

Best Practices

1. Ensure all text is clearly legible after export.
2. Remove unnecessary backgrounds or artifacts before saving.
3. Verify compatibility with required archiving or submission systems.
4. Consistently use a standard font and layout across invoices.
5. Preview JPEG files on multiple devices to ensure clarity.

Important Notes

- Do not reduce resolution below 150 DPI as this may impact readability and verification.
- Always retain an original, editable file format before exporting to JPEG.
- Check for any additional client- or region-specific requirements.
- Regularly update standards to remain compatible with advancements in imaging technology.