

# Receipt and Document Attachment

Date: 2024-06-16  
Receipt No: RCPT-2024-0087

**Received From:**

John Doe  
123 Main Street  
City, State 12345

**Received By:**

ABC Company  
456 Business Ave  
City, State 67890

**Payment Method:**

Bank Transfer

**Reference:**

INV-002457

**Receipt Details**

Description	Amount
Consulting Services - June 2024	\$1,200.00
Travel Expenses (Invoice #TR892)	\$180.00
<b>Total</b>	<b>\$1,380.00</b>

**Attached Documents**

- Invoice INV-002457.pdf
- Expense Receipt TR892.pdf
- Proof of Payment Bank Slip.jpg

Signature of Sender

Signature of Receiver

**Important Notes**

- This document serves as both a payment receipt and a list of attached supporting documents.
- Ensure all listed attachments are included before filing or archiving.
- Keep a copy of this document for your records.
- Any discrepancies should be reported within 7 days from the receipt date.