

Bank Account Details for TA/DA Reimbursement

Employee Details

Name	Rahul Sharma
Employee ID	EMP12345
Department	Finance
Designation	Senior Accountant

Bank Account Information

Account Holder's Name	Rahul Sharma
Bank Name	State Bank of India
Branch	Connaught Place, New Delhi
Account Number	1023456789012
IFSC Code	SBIN0000123
Account Type	Savings
Mobile Number	+91-9876543210

Declaration

I hereby declare that the above-mentioned bank account details are correct and I request that the TA/DA reimbursement be credited to this account.

Date: 12/06/2024

Signature: _____

Important Notes:

- Please verify all bank details before submission to avoid payment delays.
- Attach a copy of a cancelled cheque for account verification if required.
- This form must be signed by the account holder (employee).
- For any updates in bank details, submit a new form immediately.
- Mismatched or incomplete information may lead to rejection of reimbursement.