

# Standard Bill Submission Document

**Bill No.** : 00123 **Date** : 2024-06-17  
**Vendor Name** : ABC Traders Pvt. Ltd. **GST No.** : 22AAAAB1234C1Z0  
**Address** : 123 Main Street, Business District, City - 560001

## BILL DETAILS

S. No.	Description of Goods/Services	HSN/SAC	Qty	Unit Price	Total
1	Printing Paper A4 (500 Sheets/Pack)	4820	10	300.00	3,000.00
2	Office Stationery Set	9608	5	450.00	2,250.00
					<b>Subtotal</b> 5,250.00
					<b>GST (18%)</b> 945.00
					<b>Total Amount</b> 6,195.00

## BANK DETAILS (FOR PAYMENT)

**Account Name** : ABC Traders Pvt. Ltd.  
**Account No.** : 1234567890  
**Bank Name** : XYZ Bank  
**IFSC Code** : XYZB0000123

## DECLARATION

I/we certify that the above particulars are correct and the goods/services mentioned have been supplied in accordance with the approved order.

**Authorized Signatory:** \_\_\_\_\_

**Date:** \_\_\_\_\_

- Ensure all fields are filled out accurately and legibly.
- Attach all supporting documents (e.g., purchase order, delivery receipt).
- Bank details should match those registered with the organization.
- GST and tax calculations must be accurate and as per applicable rates.
- Signed and authorized bills only will be processed for payment.