

GST Invoice For Reimbursement

Supplier Details

Name: ABC Consultants Pvt Ltd
Address: 21, First Floor, Main Street, New Delhi - 110011
GSTIN: 07AAAAA1234A1Z5
Contact: +91-9876543210

Recipient Details

Name: XYZ Corporation Ltd
Address: 88, Corporate Avenue, Mumbai - 400001
GSTIN: 27BBBBB5678B2Z9

Invoice Details

Invoice No: ABC/2023-24/128

Date: 15-Apr-2024

Place of Supply: Maharashtra

S. No.	Description of Service/Expense	HSN/SAC	Qty	Unit	Rate	Amount	GST Rate	GST Amount	Total
1	Reimbursement of Travel Expenses	998515	1	Lump sum	10,000	10,000	18%	1,800	11,800
2	Reimbursement of Hotel Charges	996311	1	Lump sum	8,000	8,000	12%	960	8,960

Subtotal ₹ 18,000

Total GST ₹ 2,760

Total Amount ₹ 20,760

Amount in Words: Twenty Thousand Seven Hundred Sixty Rupees Only

Bank Details:

Bank: State Bank of India
A/C No: 0023456789123
IFSC: SBIN0001234

Authorized Signatory
ABC Consultants Pvt Ltd

Important Notes:

- This invoice is issued for reimbursement of expenses actually incurred on behalf of the client.
- GST is charged as applicable and supported by original bills attached.
- Ensure all supporting documents and original bills/invoices are attached with this invoice.
- This document acts as evidence for reimbursement and for input tax credit as per law, wherever applicable.
- Payment to be made via NEFT/RTGS to the bank details provided above.