

# ABC Solutions Pvt. Ltd.

456 Crescent Ave, Suite 500  
Metro City, Country 12345  
GSTIN: 09ABCDE1234F1Z5  
Email: billing@abcsolutions.com

## Digital Invoice

Invoice No: INV-2024-0678

Date: 2024-06-17

Reimbursement Claim No: RC-4567

## Claimant Details

**Name:** John Doe  
**Employee ID:** EMP1024  
**Department:** Marketing  
**Email:** john.doe@abcsolutions.com  
**Contact:** +91-9876543210

## Reimbursement Details

Description	Date	Reference	Amount (INR)
Travel - Taxi (Client Meeting)	2024-06-10	UTR0987TRVL	850
Meals - Client Lunch	2024-06-10	EAT5567RPT	1,250
Office Supplies - Stationery	2024-06-12	SUPP5432XYZ	430

**Subtotal:** 2,530

**Tax (5%):** 127

**Total Amount:** 2,657

**Remarks:** All receipts are attached and compliant with the company's reimbursement policy.

## Important Notes

- Ensure that all claims are supported by valid and legible receipts/invoices.
- This digital invoice is generated electronically and does not require a physical signature.
- All reimbursement claims are subject to company approval and policy guidelines.
- Retain original receipts for audit and verification purposes if required.
- Contact Finance Department for any clarification or discrepancies.