

Agency Logo

Airfare Receipt

Receipt No.: TR-2024-0765 Date of Issue: 2024-06-16
Issued By: Skyline Global Travel Agency Contact: +1-800-123-4567 | info@skyline.com
Booked For: Jane Doe Passenger ID: JANE12345

Flight Details

Airline	Flight No.	From	To	Date	Departure	Arrival
Airways International	AI 207	JFK (New York)	LHR (London)	2024-07-10	19:00	07:30 +1
Airways International	AI 208	LHR (London)	JFK (New York)	2024-07-17	11:30	15:10

Fare Summary

Fare Description	Amount (USD)
Airfare	\$1200.00
Taxes & Fees	\$150.00
Service Charge	\$25.00
Total Amount Paid	\$1375.00

Payment Details

Payment Method: Credit Card (Visa XX1234)
Payment Date: 2024-06-16
Paid By: Jane Doe

Important Notes

- This receipt serves as proof of airfare purchase for reimbursement purposes.
- Passenger name and travel dates must match those in reimbursement request forms.
- Only the amount shown as "Total Amount Paid" is eligible for reimbursement.
- Please retain this receipt and related boarding passes for your records.
- Contact the travel agency immediately in case of any discrepancies.