

E-Ticket Itinerary Receipt

For Expense Claims

Passenger Information

Name: Jane Doe
Email: janedoe@email.com
Ticket Number: 125-9876543210
Booking Reference: XYZABC

Flight Details

Flight	Date	From	To	Departure	Arrival	Class
XY123	01 Jun 2024	JFK	LHR	09:15	21:05	Economy
XY456	05 Jun 2024	LHR	JFK	11:35	14:40	Economy

Fare & Payment Details

Base Fare	\$720.00
Taxes & Fees	\$150.00
Total Paid	\$870.00
Payment Method	Corporate Credit Card
Date of Purchase	05 May 2024

Issuer Details

Issued By: ABC Travel Agency
Contact: support@abctravel.com
Phone: +1 (555) 123-4567
Issued On: 05 May 2024
Issued At: New York, USA

Important Notes

- This document serves as a valid proof of payment for official travel expense claims.
- Ensure that all flight, passenger, and payment information are correct for reimbursement.
- If changes or cancellations are made, request an updated itinerary receipt.
- Retain this receipt for your records and company audit purposes.
- For queries, contact your travel provider or issuing agency directly.