

SALES INVOICE

Simple TXT Format

Invoice No: INV-1023
Date: 2024-06-20
Sold By: ACME Trading Co.
Address: 15 Main Street, Springfield
Customer: John Doe
Address: 220 Pine Lane, Springfield

Item Description	Qty	Unit Price	Total
Notebook A5	10	2.00	20.00
Pen Blue	20	0.50	10.00
Stapler Set	2	5.00	10.00
Subtotal			40.00
Tax (5%)			2.00
Total Due			42.00

Payment Terms: Due on Receipt
Payment Method: Cash/Bank Transfer

Important Notes:

- This is a simple TXT-based sales invoice format suitable for small businesses.
- Document contains only essential sales and transaction information.
- No auto-calculation features ensure figures are double-checked.
- Easy to transfer, print, and archive for bookkeeping purposes.
- May not comply with advanced tax or e-invoicing requirements.