

# SALES INVOICE

Simple TXT Format

**Invoice No:** INV-1023

**Date:** 2024-06-20

**Sold By:** ACME Trading Co.

**Address:** 15 Main Street, Springfield

**Customer:** John Doe

**Address:** 220 Pine Lane, Springfield

Item Description	Qty	Unit Price	Total
Notebook A5	10	2.00	20.00
Pen Blue	20	0.50	10.00
Stapler Set	2	5.00	10.00
<b>Subtotal</b>			<b>40.00</b>
<b>Tax (5%)</b>			<b>2.00</b>
<b>Total Due</b>			<b>42.00</b>

**Payment Terms:** Due on Receipt

**Payment Method:** Cash/Bank Transfer

## Important Notes:

- This is a simple TXT-based sales invoice format suitable for small businesses.
- Document contains only essential sales and transaction information.
- No auto-calculation features—ensure figures are double-checked.
- Easy to transfer, print, and archive for bookkeeping purposes.
- May not comply with advanced tax or e-invoicing requirements.