

INVOICE

From

ABC Services Ltd.
1234 Main Street
Cityville, ST 45678
Email: info@abcservices.com
Phone: (123) 456-7890

To

Client Name
5678 River Road
Client City, ST 98765
Email: client@email.com
Phone: (987) 654-3210

Invoice Details

Invoice No: 2024-INV-001
Issue Date: 2024-06-15
Due Date: 2024-07-15

Service Description

Service	Hours	Rate	Amount
Consultation	10	\$100	\$1,000
Project Management	5	\$120	\$600
Technical Support	8	\$80	\$640

Subtotal	\$2,240
Tax (10%)	\$224
Total Due	\$2,464

Payment Information

Bank: CityBank
Account Name: ABC Services Ltd.
Account No: 1234567890
IFSC: CB0001234

Important Notes

- This invoice is for service-based transactions only, not for selling physical goods.
- Descriptions of services rendered should be clear and detailed.
- Ensure that applicable taxes are mentioned, as per jurisdiction.
- Retain this invoice for your records and accounting purposes.
- Payment terms and due dates must be specified to avoid delays.