



Acme Corp.

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Springfield, XY 12345
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INVOICE

Billed To:

John Doe
456 Client Ave
Cityville, ZZ 67890

Invoice #: RTF-2024-0012

Date: 2024-06-23

Due Date: 2024-07-07

Description	Qty	Unit Price	Amount
Web Design Services	10	\$80.00	\$800.00
Domain Registration (1 year)	1	\$15.00	\$15.00
Hosting (6 months)	1	\$60.00	\$60.00
Subtotal			\$875.00
Tax (10%)			\$87.50
Total Due			\$962.50

Important Notes about RTF Invoice Documents:

- RTF (Rich Text Format) invoices retain formatting across different operating systems and word processors.
- Company logos, tables, and signatures can be embedded, ensuring professional appearance.
- Recommended for sharing invoices that may require customer editing or annotation before payment.
- Not inherently secure; consider PDF for finalized and non-editable versions.
- Ensure all essential invoice details are present to facilitate timely payment processing.