

# Monthly Expense Statement

Month: **June 2024**  
Name: **John Doe**

## 1. Overview

Total Income	\$4,000.00
Total Expenses	\$3,300.00
Net Savings	\$700.00

## 2. Expense Categories

Date	Category	Description	Amount
2024-06-03	Rent	Monthly apartment rent	\$1,200.00
2024-06-04	Groceries	Supermarket	\$450.00
2024-06-06	Utilities	Electricity, Water, Gas	\$180.00
2024-06-10	Transportation	Fuel and public transport	\$220.00
2024-06-14	Dining Out	Restaurants and Cafes	\$250.00
2024-06-20	Insurance	Health & Car Insurance	\$300.00
2024-06-22	Internet & Phone	Monthly bills	\$80.00
2024-06-25	Miscellaneous	Others	\$120.00
Total Expenses			\$3,300.00

### Important Notes:

- All entries should be supported by receipts or documentation.
- Keep this statement for your financial records and annual budgeting.
- Review expense patterns monthly for better financial planning.
- Ensure accuracy to avoid discrepancies during audits or reviews.
- Update expenses regularly to reflect real-time financial status.