

Standard Salary Statement

Month & Year: June 2024

Employee Name: John Doe

Employee ID: EMP1234

Designation: Software Engineer

Department: IT

Date of Joining: 15 January 2022

Bank Account No.: XXXX1234

PAN No.: ABCDE1234F

Location: New Delhi

SALARY DETAILS

Earnings	Amount (â,')	Deductions	Amount (â,')
Basic Salary	30,000	Provident Fund	3,600
House Rent Allowance	12,000	Professional Tax	200
Conveyance Allowance	2,000	Income Tax	2,000
Special Allowance	6,000		
Total Earnings	50,000	Total Deductions	5,800
Net Salary Payable		44,200	

DECLARATION

This is a system-generated salary statement. If you have any questions, please contact HR.

IMPORTANT NOTES

- The salary statement serves as an official proof of income for the employee.
- All figures mentioned are for the specified month and subject to statutory deductions.
- Discrepancies or errors should be reported to the HR department immediately.
- This document may be required when applying for loans, visas, or other employment verifications.