

Salary Statement

Company Name: XYZ Pvt Ltd

Month: June 2024

Address: 123, Main Street, City

Statement No.: 00123

Employee Name: John Doe

Employee ID: EMP456

Designation: Software Engineer

Bank Account: 1234567890

PAN No.: ABCDE1234F

UAN: 100200300400

Earnings	Amount (₹)	Deductions	Amount (₹)
Basic Salary	30,000	Provident Fund (PF)	1,800
House Rent Allowance	10,000	Professional Tax	200
Conveyance Allowance	2,000	TDS	1,000
Medical Allowance	1,000	Other Deductions	0
Special Allowance	2,000		
Total Earnings	45,000	Total Deductions	3,000
		Net Salary	42,000

Important Notes

- This document is a sample editable salary statement for office use.
- Update the fields according to your organization and employee details before sharing.
- Net salary is computed by deducting total deductions from total earnings.
- Ensure accuracy and compliance with statutory requirements for all components.
- For official records, export this statement to Excel and apply necessary protection as needed.