

Project-wise Fund Utilization Statement

Organization Name:

Financial Year:

Project Title:

Project Code/ID:

Statement of Fund Utilization

Sl. No.	Particulars / Expense Head	Budget Allocated (â‚¹)	Expenditure Incurred (â‚¹)	Balance (â‚¹)	Remarks
1	Salaries & Wages	100,000	75,000	25,000	
2	Equipment	50,000	48,500	1,500	
3	Travel	30,000	22,000	8,000	
4	Consumables & Materials	20,000	19,700	300	
5	Other Expenses	10,000	7,000	3,000	
Total		210,000	172,200	37,800	

Certified that:

- The above statement is true and correct to the best of our knowledge.
- All expenditures have been incurred for the purposes of the stated project only.
- Supporting vouchers and relevant documents are available and open for audit.

Authorized Signatory

Name & Designation

Date: ____ / ____ / ____

Important Notes:

- This statement provides a summary of fund allocation and actual expenditure for a project.
- Ensure all figures are accurate and supported by documentation.
- This document is usually subject to internal and external audits.
- It is important for transparency and reporting to funding agencies or stakeholders.
- Any significant deviation from budget should be explained in the remarks column.