

# Annual Fund Utilization Statement

For the Financial Year: **2023-2024**  
Organization Name: **ABC Welfare Society**  
Registration No.: **123456789**  
Address: **123 Main Street, City, ZIP**

## I. Summary of Fund Received & Utilized

Particulars	Amount (INR)
Opening Balance (as on 01-04-2023)	â,¹ 1,00,000
Total Grants/Donations Received	â,¹ 5,00,000
Interest Earned	â,¹ 8,000
<b>Total Funds Available</b>	<b>â,¹ 6,08,000</b>
Amount Utilized During The Year	â,¹ 4,50,000
Closing Balance (as on 31-03-2024)	â,¹ 1,58,000

## II. Details of Utilization

S. No.	Purpose/Activity	Amount Utilized (INR)	Date	Remarks
1.	Educational Program Expenses	â,¹ 2,00,000	10-08-2023	School Kits & Workshops
2.	Healthcare Initiatives	â,¹ 1,20,000	15-12-2023	Medical Camp
3.	Administrative Expenses	â,¹ 60,000	Throughout FY	Office Rent, Salaries
4.	Community Awareness Drives	â,¹ 70,000	18-02-2024	Workshop & Materials

### Certification:

I certify that the above statement gives a true and fair view of the utilization of the funds received and that all information provided is correct to the best of my knowledge and belief.

\_\_\_\_\_  
Date: \_\_\_\_\_

\_\_\_\_\_  
Authorized Signatory

Seal of the Organization

Place: \_\_\_\_\_

### Important Notes:

- This statement must be prepared annually for each financial year.
- Ensure all entries are supported by valid vouchers and receipts.
- Unutilized funds must be carried forward to the next financial year and disclosed.
- The statement should be reviewed and approved by the authorized signatory.
- Maintain supporting documentation for possible audits or inspections.