

# Annual Fund Utilization Statement

For the Financial Year: **2023-2024**  
Organization Name: **ABC Welfare Society**  
Registration No.: **123456789**  
Address: **123 Main Street, City, ZIP**

## I. Summary of Fund Received & Utilized

| Particulars                        | Amount (INR)      |
|------------------------------------|-------------------|
| Opening Balance (as on 01-04-2023) | ₹ 1,00,000        |
| Total Grants/Donations Received    | ₹ 5,00,000        |
| Interest Earned                    | ₹ 8,000           |
| <b>Total Funds Available</b>       | <b>₹ 6,08,000</b> |
| Amount Utilized During The Year    | ₹ 4,50,000        |
| Closing Balance (as on 31-03-2024) | ₹ 1,58,000        |

## II. Details of Utilization

| S. No. | Purpose/Activity             | Amount Utilized (INR) | Date          | Remarks                 |
|--------|------------------------------|-----------------------|---------------|-------------------------|
| 1.     | Educational Program Expenses | ₹ 2,00,000            | 10-08-2023    | School Kits & Workshops |
| 2.     | Healthcare Initiatives       | ₹ 1,20,000            | 15-12-2023    | Medical Camp            |
| 3.     | Administrative Expenses      | ₹ 60,000              | Throughout FY | Office Rent, Salaries   |
| 4.     | Community Awareness Drives   | ₹ 70,000              | 18-02-2024    | Workshop & Materials    |

### Certification:

I certify that the above statement gives a true and fair view of the utilization of the funds received and that all information provided is correct to the best of my knowledge and belief.

Date: \_\_\_\_\_

Authorized Signatory

Seal of the Organization

Place: \_\_\_\_\_

### Important Notes:

- This statement must be prepared annually for each financial year.
- Ensure all entries are supported by valid vouchers and receipts.
- Unutilized funds must be carried forward to the next financial year and disclosed.
- The statement should be reviewed and approved by the authorized signatory.
- Maintain supporting documentation for possible audits or inspections.