

Spreadsheet Invoice (UBL Sample)

Supplier

Company Name A
123 Road Ave
City, Country
VAT ID: ABC123456

Customer

Company Name B
456 Business Rd
City, Country
VAT ID: DEF654321

Invoice Details

Invoice #: 2024-INV-001
Date: 2024-06-10
Due Date: 2024-07-10
Currency: USD

#	Description	Qty	Unit	Unit Price	Tax Rate (%)	Tax Amount	Line Total
1	Consulting Services	10	Hours	100.00	10	100.00	1,100.00
2	Software License	2	License	500.00	10	100.00	1,100.00
						Subtotal	2,000.00
						Total Tax	200.00
						Total	2,200.00

Payment Details

Bank: Global Bank
IBAN: GB00XXXX123456789
SWIFT: GB00XXXX
Reference: 2024-INV-001

Important Notes on Spreadsheet Invoice (UBL)

- This invoice format adheres to the UBL (Universal Business Language) standard for electronic invoicing.
- Spreadsheet invoices can be programmatically generated or exchanged for B2B and B2G transactions.
- Ensure mandatory elements such as Invoice Number, Date, Supplier & Customer details, and Tax Breakdown are included.
- Retain a consistent layout and structure for automating invoice recognition and processing.
- Always validate tax and legal compliance for your jurisdiction before sending.